

Post-Submission Procedures and Research Ethics

I. Evaluation Procedures

1. Research manuscripts will undergo blind review by two experts in the field as recommended by members of the *RKS* editorial board.
2. Evaluation process will usually take up to 8 weeks from the submission date till the notification of the result. Should the review process take longer, the author will be notified.
3. Publication approval of a manuscript will be confirmed by the *RKS* editorial board after sufficient revisions (if necessary) are made by the author(s) following initial *RKS* review. A pre-publication approval can be issued on request thereafter.
4. The editors of the *RKS* reserve the right to make stylistic amendments including grammar, Romanization, and citation format without consulting the author. Final proofs incorporating any such corrections will be sent to the author for final approval.

II. Research Ethics

All fields of scholarly research presume that one's own work is original and others' work is clearly attributed. Prospective contributors to the *RKS* should avoid the following:

1. Plagiarism
 - Inclusion of contents or ideas taken from others' published works (in academic journals, books, or proceedings) without proper attribution.
 - Use of contents that are derived from other's primary materials, whether published or not, or from their intellectual property, without crediting original authorship and/or sources.
2. Redundant/Duplicate Publication
 - Submission of a manuscript that has been accepted for publication in another journal.

- Submission of a manuscript that is being reviewed for publication by another journal.

Should a submission be judged, after careful deliberation by the editorial board, to be in violation of the above research-ethics clauses, the following measures will be taken.

1. The violation will be brought to the attention of the journal where the manuscript was previously published and/or to the author(s) of the material that was plagiarized.
2. Author(s) who are judged to have violated the aforementioned research-ethics clauses will not be eligible to make an individual or co-authored submission to the RKS for three years from the date of the violation.
3. If a published article is judged by the Editorial Board to be in breach of these research-ethics clauses, the publication shall be officially nullified retrospectively, and the following issue of the journal will contain a notice to this effect.

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